

BUCKINGHAM TOWNSHIP

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BUCKINGHAM TOWNSHIP
Board of Supervisors
Work Session Agenda
August 25, 2021
6:00 p.m.

6:00 p.m. Executive Session

Manager's Items:

- Meeting Schedule
- Park Opening
- Commission Meetings

Buckingham Township Board of Supervisors
Work Session
Minutes

The work session of the Buckingham Township Board of Supervisors was held August 25, 2021 in the Township Building, 4613 Hughesian Drive, Buckingham, Pennsylvania.

Present:	Jon Forest Paul Calderaio Maggie Rash Dana S. Cozza Daniel Gray Craig A. Smith, Esquire	Chairman Vice-Chairman Member Township Manager Township Engineer Township Solicitor
Not Present:	Tom Kelso Luke Rosanova	Township Water/Wastewater Consultant Bucks County Planning Commission

The Board held an Executive Session from 6:00 p.m. to 7:30 p.m. meeting concerning police personnel matters, real estate offers and the ongoing Rosner litigation.

7:30 p.m. The Work Session adjourned.

8:34 p.m. The Work Session resumed.

Doylestown Fire Company Invitation

Mrs. Cozza asked the Board if they planned to attend the September 14, 2021 DFC#1 Community Update meeting, and Mrs. Rash and Mr. Calderaio confirmed they would attend, with Mr. Forest saying he might be able to attend.

Fenton's Corner Speed Bump Request

Mrs. Cozza said the township received an email from Lauren Kervick, Secretary of the Fenton's Corner Homeowners Association, requesting permission for Toll Brothers to install temporary speed bumps throughout their neighborhood. Ms. Kervick included a diagram showing the location of the six requested speed bumps. She said they experience routine speeding throughout the neighborhood.

Mr. Gray said he had received the request directly from Toll Brothers, and had told Toll Brothers if they wanted to install temporary speed bumps, it could be processed as a change order, with the Board of Supervisor's approval.

Mrs. Rash said that even though the roads are not yet accepted for dedication, they should still follow the ordinance to be sure that the majority of the residents want the speed bumps. Mrs. Cozza suggested she respond to Ms. Kervick with a letter explaining that the township cannot install the speed bumps as the township does not own the roads yet, and Mr. Gray can reach out to Toll Brothers to determine if the majority of homeowners want the speed bumps and if Toll Brothers wants to install them. The Board agreed to Mrs. Cozza's suggestion.

Fenton's Corner Basins

Mr. Gray recommended the township require that the basin conversions and installation of the extra basin by Wellington Estate be completed before the last Certificate of Occupancy is issued. He said this will eliminate the delay that Mill Creek is experiencing with the basins being converted five years later. The Board agreed and asked Mr. Gray to convey this requirement to Toll Brother's.

Request for Driveway, 920 Swamp Road, TMP 06-022-007-001

Mrs. Cozza said the township had received a request from Keith and Kristine Briegel who are the new owners of 920 Swamp Road, to install a new driveway rather than use the shared driveway which was approved on a previous subdivision plan. Mr. Gray said the approved plan was for a 5-lot subdivision, with 3 lots sharing a driveway. He said the driveway was built to a larger width per previous PennDOT requirements. Mr. Forest noted this is the only lot with road frontage, the other two are flag lots.

Mr. Calderaio asked if they had a hardship, and Mr. Gray said their argument was that using the shared driveway reduces the size of farmable pasture.

Mr. Gray said the point of the shared driveways was to reduce multiple driveways onto main roads, which also reduces bus stops, one less mailbox to stop at, and in this case, the proximity of Smith Road may be hazardous.

The Board agreed that the approved plan should be followed, and an additional driveway should not be added at this location when the home already has access to a shared driveway.

New Telephone System for the Administrative Building

Mrs. Cozza said that staff has been researching a new telephone system for the township administrative building and has narrowed it down to two proposals.

Mrs. Cozza said a lot of the newer systems have an automated recording answer the call, with a directory for the various departments. She said historically the board did not want this type of system, however if short-staffed due to a virus, for instance, this may be beneficial. Mrs. Cozza said the automated system would provide extensions for the various departments, which would then ring and be picked up by a person within that department. Mrs. Rash said it would be okay if the automatic system kicked in when the telephone wasn't answered, however she would prefer a real person answers the initial call; Mr. Calderaio agreed.

Mr. Calderaio said there are virtual and physical setups, and he recommended a physical landline for the police department, as a backup. He said if that wasn't available, a cellular backup would be needed, at least for the police department.

New Agenda Law

Mrs. Cozza reminded the Board and Consultants that the new agenda law begins next week, requiring all items to be posted on the agenda at least 24 hours before the meeting, both on the township website and at a public location within the building. Mrs. Rash said this includes all commissions and committees. Mrs. Cozza said if an item needs to be added within the 24 hours or during the meeting, the Board must vote on adding the item to the agenda during the meeting, state the reason it is being added, and the agenda must be reposted the next day with the new item included.

Holicong Park Signs

Mrs. Cozza asked the Board if they liked the proposed sign for Holicong Park as available to view in their electronic agenda packets. She said they are designed similar to the sign at George M. Bush Park, and they would order two of them. The Board agreed they liked the sign samples. Mr. Gray said the sign would look especially nice placed along Route 202 near Quarry Road.

Holicong Park, Phase 2 – Opening Ceremony

Mrs. Cozza asked the Board if they wanted to schedule a formal park opening for the new section of Holicong Park. The Board agreed to hold a ribbon cutting ceremony at the park at 4:00 p.m. on October 13th, just before their work session at 5:00 p.m. at the township building.

The Board also agreed to hold a larger event celebrating Holicong Park, Phase 2 for the residents in the springtime when the pavilion has been built.

Fall/Winter Meeting Schedule - Budget

Mrs. Cozza proposed the following meeting dates to focus on budget preparation:

September 22, 2021 Work Session
 October 13, 2021 Work Session
 October 27, 2021 Work Session
 November 10, 2021 Work Session – if needed
 November 17, 2021 Work Session

Covid 19

Mrs. Cozza said that Bucks County announced mandatory vaccinations of all county employees, and mask requirements for public areas and when at their desks. The Board agreed the township will not require vaccinations or masks at this time.

Mrs. Cozza said some of the township commissions are requesting to meet on zoom, rather than in person. Mr. Smith said previously the legislature has passed special authorization for government meetings to be held electronically. However, that has

passed, and live meetings are now required once again per the Sunshine Law. The Board agreed that if commissions have a quorum of live persons meeting at the township building, the others could attend electronically. Further, it was suggested that if the applicants before a board such as the Planning Commission all agreed to a virtual meeting, that would be acceptable as well.

Electric Vehicle Charging Station

Mrs. Cozza said the electric vehicle charging station had been installed in the township parking lot, and the first 10 charges are free of cost. Afterwards there is an application that is used to pay for the charges.

PA Biotechnology Center, Township File LD 2017-02

Mr. Gray brought to the Board's attention that when the sidewalk was being installed, they realized the grade was going to be greater than typically allowed due to utilities. He said instead of 2% from curb to sidewalk, there is now 8%, which results in 6 inches over 5 inches. Mr. Gray said they recommended approval of the change order pending the Board's concurrence; the Board had no problem with this change order being approved.

9:38 p.m. The Work Session adjourned.

Approved by the Board of Supervisors on the 22nd day of September, 2021.

Buckingham Township Board of Supervisors

Jon Forest, Chairman

Paul Calderaio, Vice-Chairman

Maggie Rash, Member

Attest:

Dana S. Cozza, Secretary

Minutes respectfully submitted by Lori Wicen.