

BUCKINGHAM TOWNSHIP

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BOARD OF SUPERVISORS REORGANIZATION AND REGULAR BUSINESS MEETING

AGENDA

JANUARY 6, 2020

Call to Order 6:00 p.m.

Swearing in of Paul Calderaio for a 6-year term as Supervisor.

Swearing in of Steve Mekanik for a 6-year term on the Board of Auditors.

Board of Supervisors to appoint a Temporary Chairman.

1. Public Comment (Maximum 30 minutes)
2. Organization of the Board of Supervisors:
 - a. Election of Chairman.
 - b. Election of Vice-Chairman.
3. Appointment of a Voting Delegate and Alternate to the Annual Convention of the State Association of Township Supervisors.
4. Consideration of setting appointments of various Township Officials for the year 2020.
Resolution No. 2407
5. Consideration of setting appointment of Township Manager for the year 2020.
Resolution No. 2408
6. Consideration of approving a Resolution appointing a Township Secretary/Treasurer and Authorizing the Secretary/Treasurer to sign all contracts, plans, documents and legal papers on behalf of and in lieu of the Board of Supervisors.
Resolution No. 2409
7. Consideration of approving the 2nd and 4th Wednesday of each month as Supervisors' Regular Business Meetings.
Resolution No. 2410
8. Consideration of approving a Resolution setting the amount of the Treasurer's Bond for 2020 at \$3,000,000.
Resolution No. 2411

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9. Consideration of approving appointments to fill the vacancies on the various Township Boards and Commissions for the year 2020.
Resolution No. 2412
10. Consideration of appointing Bee, Bergvall & Co., P.C. of Warrington, Pennsylvania, to audit the 2019 fiscal affairs of the township and the township officers.
Resolution No. 2413
11. Consideration of approving a Resolution setting pay rates for non-uniformed employees for the year 2020.
Resolution No. 2414
12. Consideration of approving a Resolution affirming the holiday schedule for Township Non-Uniformed Employees for the year 2020.
Resolution No. 2415
13. Consideration of approving a Resolution appointing an officer to provide tax certifications for the year 2020.
Resolution No. 2416
14. Consideration of approving Resolution No. 2417, Replacing Resolution No. 2387, Establishing a Fee Schedule of Subdivision and Land Development, Zoning, Building and Other Fees.
15. Consideration of approving the Agreement between Buckingham Township and Central Bucks Emergency Medical Services for the Year 2020.
16. Consideration of approving the Agreement between Buckingham Township and Midway Volunteer Fire Company for the term of January 15, 2020 to January 14, 2021.
17. Consideration of approving the Agreement between Buckingham Township and Lingohocken Volunteer Fire Company for the term of January 15, 2020 to January 14, 2021.
18. Consideration of approving the Agreement between Buckingham Township and Doylestown Fire Company for the term of January 15, 2020 to January 14, 2021.
19. Consideration of approving Payroll for the weeks ending December 15, 2019 and December 22, 2019, and the Bill List for the meeting of January 6, 2020.
20. Consideration of approving draft Supervisor's Minutes of the December 11, 2019 Work Session and December 11, 2019 Regular Business Meeting.

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21. Consideration of acknowledging receipt of a **Proposal for the Addition of an Agricultural Security Area** submitted by the Estate of Herman C. Veit for TMP 06-022-006; 06-022-006-001; 06-022-006-002 and 06-022-006-003, totaling 58.25 acres, Swamp Road (Route 313) and Dark Hollow Road.
22. Consideration of accepting applicant's withdrawal of the Stormwater Facility Development Contract between Kristopher and Kathleen Griffith and Buckingham Township, and release of security pending payment of outstanding invoices.
23. Additional Business / Manager's Items:
 - The January 8, 2020 Board of Supervisors Work Session and Regular Business Meeting have been cancelled. The next meetings are scheduled on January 22, 2020.
 - The Board of Auditors Reorganization Meeting is scheduled on January 7, 2020 at 7:00 p.m. (changed from 6:00 p.m.)

Buckingham Township Board of Supervisors
Meeting Minutes

The Reorganization and Regular Business meeting of the Buckingham Township Board of Supervisors was held January 6, 2020 in the Township Building, 4613 Hughesian Drive, Buckingham, Pennsylvania.

Present: Jon Forest
 Maggie Rash
 Paul Calderaio

Mrs. Rash led The Pledge of Allegiance at 6:00 p.m.

Swearing in of Paul Calderaio for a 6-year term as Supervisor
Swearing in of Steve Mekanik for a 6-year term on the Board of Auditors

Judge Maggie Snow, District Justice, was present to swear in re-elected Supervisor Paul Calderaio for another 6-year term, and Steve Mekanik for an elected 6-year term on the Board of Auditors.

Appointment of Temporary Chairman

Mr. Forest made a motion, seconded by Mrs. Rash to appoint Mr. Calderaio the Temporary Chairman of the Board of Supervisors. The motion carried unanimously.

PUBLIC COMMENT

No Activity.

BOARD'S ANNOUNCEMENTS

Mr. Forest announced with great sadness the passing of Mike Fitzpatrick, who was a former county commissioner and served many years as a congressman. Mrs. Rash and Mr. Calderaio expressed their condolences and stated that Mr. Fitzpatrick will be sorely missed.

BUSINESS

Organization of the Board of Supervisors:

a. Election of Chairman.

Mr. Calderaio made a motion, seconded by Mrs. Rash to appoint Mr. Forest Chairman of the Board of Supervisors. The motion carried unanimously.

b. Election of Vice Chairman.

Mr. Forest made a motion, seconded by Mr. Calderaio to appoint Mrs. Rash Vice Chairman of the Board of Supervisors. The motion carried unanimously.

Mr. Forest assumed the Chairman's duties for the remainder of the meeting.

160210

Appointment of a Voting Delegate and Alternate to the Annual Convention of the State Association of Township Supervisors.

Mr. Forest made a motion, seconded by Mr. Calderaio to appoint Mrs. Rash as the Voting Delegate and Mr. Calderaio as the Alternate to the Annual Convention of the State Association of Township Supervisors. The motion carried unanimously.

**Consideration of setting appointments of various Township Officials for the year 2020.
 Resolution No. 2407**

Mr. Forest made a motion, seconded by Mrs. Rash to approve Resolution No. 2407 making appointments of various Township Professionals including:

Craig A. Smith, Smith and Porter, P.C., reappointed as Township Solicitor, in accordance with the proposal dated December 5, 2019.

Knight Engineering, Inc., reappointed as Township Engineer, in accordance with the proposal dated December 6, 2019.

Castle Valley Consultants, Inc., reappointed as Water & Wastewater Engineer in accordance with proposal dated December 11, 2019.

Bucks County Planning Commission, Luke Rosanova reappointed as Planners for Buckingham Township in accordance with the proposal dated November 13, 2019.

Carol Manicone & Derik Sutphin, reappointed as Landscape Review Consultants in accordance with the proposal dated December 4, 2019.

Keystone Municipal Services, Inc., reappointed as Building and Zoning Department services provider in accordance with the proposal dated October 10, 2019.

Larry Hepner, reappointed as Township Agronomist in accordance with the proposal dated November 28, 2019.

The motion carried unanimously.

**Consideration of setting appointment of Township Manager for the year 2020.
 Resolution No. 2408**

Mr. Forest made a motion, seconded by Mrs. Rash to approve Resolution No. 2408 making the appointment of Dana Cozza as the Township Manager for 2020. The motion carried unanimously.

At this time the following appointed officials joined the Board of Supervisors on the dais: Dana Cozza, Craig Smith, Dan Gray and Luke Rosanova.

Consideration of approving Resolution appointing a Township Secretary/Treasurer and Authorizing the Secretary/Treasurer to sign all contracts, plans, documents and legal papers on behalf of and in lieu of the Board of Supervisors. Resolution No. 2409

Mr. Forest made a motion, seconded by Mrs. Rash to approve Resolution No. 2409 appointing Dana Cozza as Township Secretary and Jill Pistoro as Treasurer with authority to sign all contracts, plans, documents and legal papers on behalf of, with the authority of, and in lieu of the Board of Supervisors. The motion carried unanimously.

Consideration of approving the 2nd and 4th Wednesday of each month as Supervisors' Regular Business Meetings. Resolution No. 2410

Mr. Forest made a motion, seconded by Mrs. Rash to approve Resolution No. 2410 approving the 2nd and 4th Wednesday of each month as the Buckingham Township Board of Supervisors' Regular Business Meetings, with the Work Session to begin at 6:00 p.m., and the Business Meeting Call to Order at 7:30 p.m.

Mrs. Rash noted that most months the Board only meets one time per month, as the business is able to be resolved on that schedule.

The motion carried unanimously.

Consideration of approving a Resolution setting the amount of the Treasurer's Bond for 2020 at \$3,000,000. Resolution No. 2411

Mr. Forest made a motion, seconded by Mrs. Rash to approve Resolution No. 2411 setting the amount of the Treasurer's Bond for 2020 at \$3,000,000. The motion carried unanimously.

Consideration of approving appointments to fill the vacancies on the various Township Boards and Commissions for the year 2020. Resolution No. 2412

Mr. Forest made a motion, seconded by Mrs. Rash to approve Resolution No. 2412 making appointments to fill the vacancies on the various Township Boards and Commissions for the year 2020. The motion carried unanimously.

Consideration of appointing Bee, Bergvall & Co., P.C. of Warrington, Pennsylvania, to audit the 2019 fiscal affairs of the township and the township officers. Resolution No. 2413

Mr. Forest made a motion, seconded by Mrs. Rash to approve Resolution No. 2413 appointing Bee, Bergvall & Co., P.C. of Warrington, Pennsylvania, to audit the 2019 fiscal affairs of the township and the township officers in their official capacity. The motion carried unanimously.

Consideration of approving a Resolution setting pay rates for non-uniformed township employees for the year 2020. Resolution No. 2414

Mr. Forest made a motion, seconded by Mrs. Rash to approve Resolution No. 2414 setting pay rates for non-uniformed township employees for the year 2020. The motion carried unanimously.

Consideration of approving a Resolution affirming the holiday schedule for Township Non-Uniformed Employees for 2020. Resolution No. 2415

Mr. Forest made a motion, seconded by Mrs. Rash to approve Resolution No. 2415 setting the holiday schedule for Township Non-Uniformed Employees for 2020. The motion carried unanimously.

Consideration of approving a Resolution appointing an officer to provide tax certifications for the year 2020. Resolution No. 2416

Mr. Calderaio read aloud a statement pursuant to 65 P.S. § 1103 (j) to be filed with these minutes stating that the Tax Collector, Ann Calderaio, is his wife and could receive private pecuniary benefit or detriment by virtue of Buckingham Township's actions on Resolutions or other matters affecting the Tax Collector. For that reason, Mr. Calderaio stated he is abstaining from the consideration of and the vote on Resolution No. 2416 and did not participate in any discussion.

Mr. Forest made a motion, seconded by Mrs. Rash to approve Resolution No. 2416 appointing an officer to provide tax certifications for the year 2020. Mr. Forest called the vote: Mr. Forest voted "aye"; Mrs. Rash voted "aye". The motion carried.

Consideration of approving Resolution No. 2417, Replacing Resolution No. 2387, Establishing a Fee Schedule of Subdivision and Land Development, Zoning, Building and Other Fees.

Mr. Forest made a motion, seconded by Mrs. Rash to approve Resolution No. 2417, Replacing Resolution No. 2387, Establishing a Fee Schedule of Subdivision and Land Development, Zoning, Building and Other Fees. The motion carried unanimously.

Consideration of approving the Agreement between Buckingham Township and Central Bucks Emergency Medical Services for the Year 2020.

Mr. Forest made a motion, seconded by Mrs. Rash to approve the proposed written Agreement between Buckingham Township and Central Bucks Emergency Medical Services for the Year 2020. The motion carried unanimously.

Consideration of approving the Agreement between Buckingham Township and Midway Volunteer Fire Company for the term of January 15, 2020 to January 14, 2021.

Mr. Forest made a motion, seconded by Mrs. Rash to approve the proposed Agreement between Buckingham Township and Midway Volunteer Fire Company for the term of January 15, 2020 to January 14, 2021. The motion carried unanimously.

Consideration of approving the Agreement between Buckingham Township and Linghocken Volunteer Fire Company for the term of January 15, 2020 to January 14, 2021.

Mr. Forest made a motion, seconded by Mrs. Rash to approve the proposed Agreement between Buckingham Township and Linghocken Volunteer Fire Company for the term of January 15, 2020 to January 14, 2021. The motion carried unanimously.

Consideration of approving the Agreement between Buckingham Township and Doylestown Fire Company for the term of January 15, 2020 to January 14, 2021.

Mr. Forest made a motion, seconded by Mrs. Rash to approve the proposed Agreement between Buckingham Township and Doylestown Fire Company for the term of January 15, 2020 to January 14, 2021. The motion carried unanimously.

PAYROLL and BILL LIST

Consideration of approving Payroll for the weeks ending December 15, 2019 and December 22, 2019 and the Bill List for the meeting of January 6, 2020.

Mr. Forest made a motion, seconded by Mrs. Rash to approve Payroll for the weeks ending December 15, 2019 and December 22, 2019 and the Bill List for the meeting of January 6, 2020, in the total amount of \$404,175.72. The motion carried unanimously.

MINUTES

Consideration of approving draft Supervisors' Minutes of the December 11, 2019 Work Session and December 11, 2019 Regular Business Meeting.

Mr. Forest made a motion, seconded by Mrs. Rash to approve, as most recently presented, the draft Supervisors' Minutes of the December 11, 2019 Work Session and December 11, 2019 Regular Business Meeting. The motion carried unanimously.

BUSINESS

Consideration of acknowledging receipt of a Proposal for the Addition of an Agricultural Security Area submitted by the Estate of Herman C. Veit for TMP 06-022-006; 06-022-006-001; 06-022-006-002 and 06-022-006-003, totaling 58.25 acres, Swamp Road (Route 313) and Dark Hollow Road.

Mr. Forest made a motion, seconded by Mrs. Rash to acknowledge receipt of a Proposal for the Addition of an Agricultural Security Area submitted by the Estate of Herman C. Veit for TMP 06-022-006; 06-022-006-001; 06-022-006-002 and 06-022-006-003, totaling 58.25 acres, Swamp Road (Route 313) and Dark Hollow Road. The motion carried unanimously.

Consideration of accepting applicant's withdrawal of the Stormwater Facility Development Contract between Kristopher and Kathleen Griffith and Buckingham Township, and release of security pending payment of outstanding invoices.

Mr. Forest made a motion, seconded by Mrs. Rash to accept the applicant's withdrawal of the Stormwater Facility Development Contract between Kristopher and Kathleen Griffith and Buckingham Township, and release of security pending payment of outstanding invoices. The motion carried unanimously.

ADDITIONAL BUSINESS / MANAGER’S ITEMS

Mr. Forest announced the following items:

- The January 8, 2020 Board of Supervisors Work Session and Regular Business Meeting have been cancelled. The next meetings are scheduled on January 22, 2020.
- The Board of Auditors Reorganization Meeting is scheduled on January 7, 2020 at 7:00 p.m. (changed from 6:00 p.m.)

- Consideration of authorizing township staff to advertise a bid to replace the large spray pumps at the Rachwal and Lojeski spray sites.

Mr. Forest made a motion, seconded by Mrs. Rash to authorize township staff to advertise a bid to replace the large spray pumps at the Rachwal and Lojeski spray sites. The motion carried unanimously.

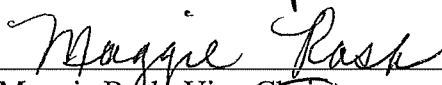
Mr. Forest made a motion, seconded by Mr. Calderaio to adjourn the meeting at 6:40 p.m. The motion carried unanimously.

Approved by the Board of Supervisors on the 22nd day of January, 2020.

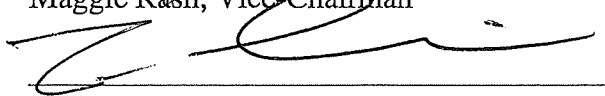
Buckingham Township Board of Supervisors



Jon Forest, Chairman

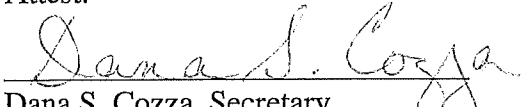


Maggie Rash, Vice-Chairman



Paul Calderaio, Member

Attest:



Dana S. Cozza, Secretary

Minutes respectfully submitted by Lori Wicen.

Memorandum Pursuant to 65 Pa.C.S.A. § 1103 (j)

I, Paul Calderaio, being a Supervisor of Buckingham Township, make this Written Memorandum pursuant to 65 P.S. § 1103 (j) to be filed with the minutes of the Meeting of the Buckingham Township Supervisors for January 6th 2020.

The Supervisors have before them a motion concerning the elected Tax Collector for Buckingham Township, Ann Calderaio. The motion concerns the consideration of approving a Resolution appointing the locally-elected Tax Collector for the year 2020 as the municipal officer authorized to provide tax certifications, duplicate bill fees, and a return check fee, upon request by the public and authorizes the Tax Collector to collect and retain, as compensation for providing such additional services, certain fees.

Ann Calderaio is my wife and a family member within the meaning of the Ethics Act, 65 P.S. § 1101 et seq. Ann Calderaio could receive private pecuniary benefit or detriment by virtue of Buckingham Township's actions on Resolutions or other matters affecting the Tax Collector. For that reason, I am abstaining from the consideration of and the vote on this matter.



Paul Calderaio

January 6, 2020