

BUCKINGHAM TOWNSHIP

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BOARD OF SUPERVISORS REORGANIZATION AND REGULAR BUSINESS MEETING

AGENDA

JANUARY 4, 2021

Call to Order 6:00 p.m.

Board of Supervisors to appoint a Temporary Chairman.

1. Public Comment (Maximum 30 minutes)
2. Organization of the Board of Supervisors:
 - a. Election of Chairman.
 - b. Election of Vice-Chairman.
3. Appointment of a Voting Delegate and Alternate to the Annual Convention of the State Association of Township Supervisors.
4. Consideration of setting appointments of various Township Officials for the year 2021.
Resolution No. 2433
5. Consideration of setting appointment of Township Manager for the year 2021.
Resolution No. 2434
6. Consideration of approving a Resolution appointing a Township Secretary/Treasurer and Authorizing the Secretary/Treasurer to sign all contracts, plans, documents and legal papers on behalf of and in lieu of the Board of Supervisors.
Resolution No. 2435
7. Consideration of approving the 2nd and 4th Wednesday of each month as Supervisors' Regular Business Meetings.
Resolution No. 2436
8. Consideration of approving a Resolution setting the amount of the Treasurer's Bond for 2021 at \$3,000,000.
Resolution No. 2437
9. Consideration of approving appointments to fill the vacancies on the various Township Boards and Commissions for the year 2021.
Resolution No. 2438

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10. Consideration of appointing Bee, Bergvall & Co., P.C. of Warrington, Pennsylvania, to audit the 2020 fiscal affairs of the township and the township officers.
Resolution No. 2439
11. Consideration of approving a Resolution setting pay rates for non-uniformed employees for the year 2021.
Resolution No. 2440
12. Consideration of approving a Resolution affirming the holiday schedule for Township Non-Uniformed Employees for the year 2021.
Resolution No. 2441
13. Consideration of approving a Resolution appointing an officer to provide tax certifications for the year 2021.
Resolution No. 2442
14. Consideration of approving Resolution No. 2443, Replacing Resolution No. 2417, Establishing a Fee Schedule of Subdivision and Land Development, Zoning, Building and Other Fees.
15. Consideration of approving the Agreement between Buckingham Township and Central Bucks Emergency Medical Services for the Year 2021.
16. Consideration of approving the Agreement between Buckingham Township and Midway Volunteer Fire Company for the term of January 15, 2021 to January 14, 2022.
17. Consideration of approving the Agreement between Buckingham Township and Lingohocken Volunteer Fire Company for the term of January 15, 2021 to January 14, 2022.
18. Consideration of approving the Agreement between Buckingham Township and Doylestown Fire Company for the term of January 15, 2021 to January 14, 2022.
19.
 - a. Consideration of approving Payment Request No. 1, to Chris Wolff Plumbing, Inc. for work completed on the **Buckingham Township Water and Wastewater Department Facility - Plumbing Contract**, in the amount of \$48,600.00.
 - b. Consideration of approving Payroll for the week ending December 20, 2020, and the Bill List for the meeting of January 4, 2021.
20. Consideration of approving draft Supervisor's Minutes of the December 9, 2020 Work Session and December 9, 2020 Regular Business Meeting.
21. Consideration of accepting various Departmental Minutes and Advisory Body Minutes.

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22. Consideration of accepting the Developer's Request for Extension of the time to complete the Improvements as set forth in the Land Development Contract to January 14, 2022, covering "**Bucks County Airport Authority, PH1**", Township File LD 2001-03A.
23. Consideration of accepting the Developer's Request for Extension of the time to complete the Improvements as set forth in the Stormwater Facility Development Contract to January 7, 2022, covering "**Raymond J. Flynn and Tamara F. Flynn**", Tax Map Parcel #06-010-184.
24. Consideration of approving the Buckingham Township Land Preservation Program Addendum to Agreement of Sale of Conservation Easement between Vincent G. Roux and Annette T. Kelley and Buckingham Township.
25. Additional Business / Manager's Items:
 - Consideration of approving Change Order #GC-001 for the Buckingham Water and Wastewater Facility – General Construction Contract requesting an increase of \$41,351.00.
 - Consideration of approving Change Order #GC-002 for the Buckingham Water and Wastewater Facility – General Construction Contract requesting an increase of \$19,057.50.
 - Consideration of approving the purchase of two (2) Patrol Vehicles from Fred Beans Ford of Doylestown, PA, each in the total of amount of \$44,009.00 including trade in and upfit.
 - The January 13, 2021 Board of Supervisors Work Session and Regular Business Meeting have been cancelled. The next meetings are scheduled on January 27, 2021.
 - The Board of Auditors Reorganization Meeting is scheduled on January 5, 2021 at 6:00 p.m.

Buckingham Township Board of Supervisors
Meeting Minutes

The Reorganization and Regular Business meeting of the Buckingham Township Board of Supervisors was held January 4, 2021 electronically via the Zoom application due to the current State and Federal regulations in place from the COVID-19 pandemic.

Present: Jon Forest
Maggie Rash
Paul Calderaio

Mr. Forest led The Pledge of Allegiance at 6:00 p.m.

Appointment of Temporary Chairman

Mr. Forest made a motion, seconded by Mrs. Rash to appoint Mr. Calderaio the Temporary Chairman of the Board of Supervisors. The motion carried unanimously.

PUBLIC COMMENT

No Activity.

BUSINESS

Organization of the Board of Supervisors:

a. Election of Chairman.

Mr. Calderaio made a motion, seconded by Mrs. Rash to appoint Mr. Forest Chairman of the Board of Supervisors. The motion carried unanimously.

b. Election of Vice Chairman.

Mr. Forest made a motion, seconded by Mrs. Rash to appoint Mr. Calderaio Vice Chairman of the Board of Supervisors. The motion carried unanimously.

Mr. Forest assumed the Chairman's duties for the remainder of the meeting.

Appointment of a Voting Delegate and Alternate to the Annual Convention of the State Association of Township Supervisors.

Mr. Forest made a motion, seconded by Mrs. Rash to appoint Mrs. Rash as the Voting Delegate and Mr. Calderaio as the Alternate to the Annual Convention of the State Association of Township Supervisors. The motion carried unanimously.

**Consideration of setting appointments of various Township Officials for the year 2021.
Resolution No. 2433**

Mr. Forest made a motion, seconded by Mrs. Rash to approve Resolution No. 2433 making appointments of various Township Professionals including:

Craig A. Smith, Smith and Porter, P.C., reappointed as Township Solicitor, in accordance with the proposal dated December 8, 2020.

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Knight Engineering, Inc., reappointed as Township Engineer, in accordance with the proposal dated December 4, 2020.

Castle Valley Consultants, Inc., reappointed as Water & Wastewater Engineer in accordance with proposal dated December 8, 2020.

Bucks County Planning Commission, Luke Rosanova reappointed as Planners for Buckingham Township in accordance with the proposal dated December 14, 2020.

Carol Manicone & Derik Sutphin, reappointed as Landscape Review Consultants in accordance with the proposal dated December 4, 2020.

Keystone Municipal Services, Inc., reappointed as Building and Zoning Department services provider in accordance with the proposal dated December 14, 2020.

Larry Hepner, reappointed as Township Agronomist in accordance with the proposal dated December 22, 2020.

The motion carried unanimously.

Consideration of setting appointment of Township Manager for the year 2021.

Resolution No. 2434

Mr. Forest made a motion, seconded by Mrs. Rash to approve Resolution No. 2434 making the appointment of Dana Cozza as the Township Manager for 2021. The motion carried unanimously.

At this time the following appointed officials joined the Board of Supervisors virtual meeting: Dana Cozza, Craig Smith, Dan Gray and Luke Rosanova.

Consideration of approving Resolution appointing a Township Secretary/Treasurer and Authorizing the Secretary/Treasurer to sign all contracts, plans, documents and legal papers on behalf of and in lieu of the Board of Supervisors. Resolution No. 2435

Mr. Forest made a motion, seconded by Mrs. Rash to approve Resolution No. 2435 appointing Dana Cozza as Township Secretary and Jill Pistory as Treasurer with authority to sign all contracts, plans, documents and legal papers on behalf of, with the authority of, and in lieu of the Board of Supervisors. The motion carried unanimously.

Consideration of approving the 2nd and 4th Wednesday of each month as Supervisors' Regular Business Meetings. Resolution No. 2436

Mr. Forest made a motion, seconded by Mrs. Rash to approve Resolution No. 2436 approving the 2nd and 4th Wednesday of each month as the Buckingham Township Board of Supervisors' Regular Business Meetings, with the Work Session to begin at 6:00 p.m., and the Business Meeting Call to Order at 7:30 p.m.

Mrs. Rash noted that in recent years in most months the Board only needs to meet one time per month, as development proposals have slowed considerably and Board business is able to be resolved on that schedule.

The motion carried unanimously.

Consideration of approving a Resolution setting the amount of the Treasurer's Bond for 2021 at \$3,000,000. Resolution No. 2437

Mr. Forest made a motion, seconded by Mrs. Rash to approve Resolution No. 2437 setting the amount of the Treasurer's Bond for 2021 at \$3,000,000. The motion carried unanimously.

Consideration of approving appointments to fill the vacancies on the various Township Boards and Commissions for the year 2021. Resolution No. 2438

Mr. Forest made a motion, seconded by Mrs. Rash to approve Resolution No. 2438 making appointments to fill the vacancies on the various Township Boards and Commissions for the year 2021. The motion carried unanimously.

Consideration of appointing Bee, Bergvall & Co., P.C. of Warrington, Pennsylvania, to audit the 2020 fiscal affairs of the township and the township officers. Resolution No. 2439

Mr. Forest made a motion, seconded by Mrs. Rash to approve Resolution No. 2439 appointing Bee, Bergvall & Co., P.C. of Warrington, Pennsylvania, to audit the 2020 fiscal affairs of the township and the township officers in their official capacity. The motion carried unanimously.

Consideration of approving a Resolution setting pay rates for non-uniformed township employees for the year 2021. Resolution No. 2440

Mr. Forest made a motion, seconded by Mrs. Rash to approve Resolution No. 2440 setting pay rates for non-uniformed township employees for the year 2021. The motion carried unanimously.

Consideration of approving a Resolution affirming the holiday schedule for Township Non-Uniformed Employees for 2021. Resolution No. 2441

Mr. Forest made a motion, seconded by Mrs. Rash to approve Resolution No. 2441 setting the holiday schedule for Township Non-Uniformed Employees for 2021. The motion carried unanimously.

Consideration of approving a Resolution appointing an officer to provide tax certifications for the year 2021. Resolution No. 2442

Mr. Calderaio read aloud a statement pursuant to 65 P.S. § 1103 (j) to be filed with these minutes stating that the Tax Collector, Ann Calderaio, is his wife and could receive private pecuniary benefit or detriment by virtue of Buckingham Township's actions on Resolutions or other matters affecting the Tax Collector. For that reason, Mr. Calderaio stated he is abstaining from the consideration of and the vote on Resolution No. 2442 and did not participate in any discussion.

Mr. Forest made a motion, seconded by Mrs. Rash to approve Resolution No. 2442 appointing an officer to provide tax certifications for the year 2021. Mr. Forest called the vote: Mr. Forest voted "aye"; Mrs. Rash voted "aye". The motion carried.

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Consideration of approving Resolution No. 2443, Replacing Resolution No. 2417, Establishing a Fee Schedule of Subdivision and Land Development, Zoning, Building and Other Fees.

Mr. Forest made a motion, seconded by Mrs. Rash to approve Resolution No. 2443, Replacing Resolution No. 2417, Establishing a Fee Schedule of Subdivision and Land Development, Zoning, Building and Other Fees. The motion carried unanimously.

Consideration of approving the Agreement between Buckingham Township and Central Bucks Emergency Medical Services for the Year 2021.

Mr. Forest made a motion, seconded by Mrs. Rash to approve the proposed written Agreement between Buckingham Township and Central Bucks Emergency Medical Services for the Year 2021. The motion carried unanimously.

Consideration of approving the Agreement between Buckingham Township and Midway Volunteer Fire Company for the term of January 15, 2021 to January 14, 2022.

Mr. Forest made a motion, seconded by Mrs. Rash to approve the proposed Agreement between Buckingham Township and Midway Volunteer Fire Company for the term of January 15, 2021 to January 14, 2022. The motion carried unanimously.

Consideration of approving the Agreement between Buckingham Township and Lingohocken Volunteer Fire Company for the term of January 15, 2021 to January 14, 2022.

Mr. Forest made a motion, seconded by Mrs. Rash to approve the proposed Agreement between Buckingham Township and Lingohocken Volunteer Fire Company for the term of January 15, 2021 to January 14, 2022. The motion carried unanimously.

Consideration of approving the Agreement between Buckingham Township and Doylestown Fire Company for the term of January 15, 2021 to January 14, 2022.

Mr. Forest made a motion, seconded by Mrs. Rash to approve the proposed Agreement between Buckingham Township and Doylestown Fire Company for the term of January 15, 2021 to January 14, 2022. The motion carried unanimously.

PAYROLL and BILL LIST

Consideration of approving Payment Request No. 1, to Chris Wolff Plumbing, Inc. for work completed on the Buckingham Township Water and Wastewater Department Facility - Plumbing Contract, in the amount of \$48,600.00.

Mr. Forest made a motion, seconded by Mrs. Rash to approve Payment Request No. 1, to Chris Wolff Plumbing, Inc. for work completed on the Buckingham Township Water and Wastewater Department Facility - Plumbing Contract, in the amount of \$48,600.00. The motion carried unanimously.

Consideration of approving Payroll for the week ending December 20, 2020, and the Bill List for the meeting of January 4, 2021.

Mr. Forest made a motion, seconded by Mrs. Rash to approve Payroll for the week ending December 20, 2020 and the Bill List for the meeting of January 4, 2021, in the total amount of \$687,064.76. The motion carried unanimously.

MINUTES

Consideration of approving draft Supervisors' Minutes of the December 9, 2020 Work Session and December 9, 2020 Regular Business Meeting.

Mr. Forest made a motion, seconded by Mrs. Rash to approve, as most recently presented, the draft Supervisors' Minutes of the December 9, 2020 Work Session and December 9, 2020 Regular Business Meeting. The motion carried unanimously.

Consideration of accepting various Departmental Minutes and Advisory Body Minutes.

Mr. Forest made a motion, seconded by Mrs. Rash to accept the various Departmental Minutes and Advisory Body Minutes. The motion carried unanimously.

Consideration of agreeing to the Developer's Request for an Extension of the time within which to complete the Improvements as set forth in the Land Development Contract to January 14, 2022, covering "Bucks County Airport Authority, PH1", Township File LD 2001-03A.

Mr. Forest made a motion, seconded by Mrs. Rash to agree to the Developer's Request for an Extension of the time within which to complete the Improvements as set forth in the Land Development Contract to January 14, 2022, covering "Bucks County Airport Authority, PH1", Township File LD 2001-03A. The motion carried unanimously.

Consideration of agreeing to the Developer's Request for an Extension of the time within which to complete the Improvements as set forth in the Stormwater Facility Development Contract to January 7, 2022, covering "Raymond J. Flynn and Tamara F. Flynn", Tax Map Parcel #06-010-184.

Mr. Forest made a motion, seconded by Mrs. Rash to agree to the Developer's Request for an Extension of the time within which to complete the Improvements as set forth in the Stormwater Facility Development Contract to January 7, 2022, covering "Raymond J. Flynn and Tamara F. Flynn", Tax Map Parcel #06-010-184. The motion carried unanimously.

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Consideration of approving the Buckingham Township Land Preservation Program Addendum to Agreement of Sale of Conservation Easement between Vincent G. Roux and Annette T. Kelley and Buckingham Township and to authorize the Township Solicitor to order an appraisal for said property located on Ash Road, TMP 06-014-062 and TMP 06-014-053

Mr. Forest made a motion, seconded by Mrs. Rash to approve the Buckingham Township Land Preservation Program Addendum to Agreement of Sale of Conservation Easement between Vincent G. Roux and Annette T. Kelley and Buckingham Township and to authorize the Township Solicitor to order an appraisal for said property located on Ash Road, TMP 06-014-062 and TMP 06-014-053. The motion carried unanimously.

ADDITIONAL BUSINESS / MANAGER’S ITEMS

Consideration of approving Change Order #GC-001 for the Buckingham Water and Wastewater Facility – General Construction Contract requesting an increase of \$41,351.00 and Consideration of approving Change Order #GC-002 for the Buckingham Water and Wastewater Facility – General Construction Contract requesting an increase of \$19,057.50.

Mr. Forest made a motion, seconded by Mrs. Rash, to approve Change Order #GC-001 for the Buckingham Water and Wastewater Facility – General Construction Contract requesting an increase of \$41,351.00 and Change Order #GC-002 for the Buckingham Water and Wastewater Facility – General Construction Contract requesting an increase of \$19,057.50. The motion carried unanimously.

Consideration of approving the purchase of two (2) Police Patrol Vehicles from Fred Beans Ford of Doylestown, PA, each in the total of amount of \$44,009.00 including trade in and upfit.

Mr. Forest made a motion, seconded by Mrs. Rash, to approve the purchase of two (2) Police Patrol Vehicles from Fred Beans Ford of Doylestown, PA, each in the total of amount of \$44,009.00 including trade in and upfit. The motion carried unanimously.


Mr. Forest announced the following items:

- The January 13, 2021 Board of Supervisors Work Session and Regular Business Meeting have been cancelled. The next meetings are scheduled on January 27, 2021.
- The Board of Auditors Reorganization Meeting is scheduled for January 5, 2021 at 6:00 p.m.


Mr. Forest made a motion, seconded by Mr. Calderaio to adjourn the meeting at 6:29 p.m. The motion carried unanimously.

Approved by the Board of Supervisors on the 27th day of January, 2021.

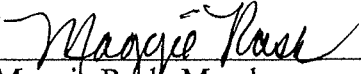
Buckingham Township Board of Supervisors



Jon Forest, Chairman

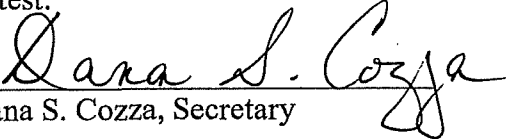


Paul Calderaio, Vice-Chairman



Maggie Rashi, Member

Attest:



Dana S. Cozza, Secretary

Minutes respectfully submitted by Lori Wicen.

Memorandum Pursuant to 65 Pa.C.S.A. § 1103 (j)

I, Paul Calderaio, being a Supervisor of Buckingham Township, make this Written Memorandum pursuant to 65 P.S. § 1103 (j) to be filed with the minutes of the Meeting of the Buckingham Township Supervisors for January 4th 2021.

The Supervisors have before them a motion concerning the elected Tax Collector for Buckingham Township, Ann Calderaio. The motion concerns the consideration of approving a Resolution appointing the locally-elected Tax Collector for the year 2021 as the municipal officer authorized to provide tax certifications, duplicate bill fees, and a return check fee, upon request by the public and authorizes the Tax Collector to collect and retain, as compensation for providing such additional services, certain fees.

Ann Calderaio is my wife and a family member within the meaning of the Ethics Act, 65 P.S. § 1101 et seq. Ann Calderaio could receive private pecuniary benefit or detriment by virtue of Buckingham Township's actions on Resolutions or other matters affecting the Tax Collector. For that reason, I am abstaining from the consideration of and the vote on this matter.



Paul Calderaio

January 4, 2021

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