

BUCKINGHAM TOWNSHIP

P.O. Box 413, Buckingham, Pennsylvania 18912
Phone (215) 794-8834 • Fax (215) 794-8837

Website - www.buckinghampa.org



Change of Occupancy Application

Property Address: _____ Parcel Number: _____

Property Owner: _____ Phone Number: _____

Property Owners Mailing Address: _____

Property Owners E-Mail Address: _____

Business Name: _____ Phone Number: _____

Business Address: _____ Unit Number: _____

Business Mailing Address: _____

Business E-Mail: _____

Existing Use of Property: _____

Previous Occupant: _____ Proposed Use of Property: _____

Estimated Date of Occupancy: _____ Square Feet of Unit to be Occupied: _____

Portion of Building to be Occupied: _____

Number of off-Street Parking Spaces: _____ Number of employees: _____

Describe Proposed Use of Buildings Including Operations, and Products: _____

Does the proposed use involve the storage of hazardous materials such as flammable, explosives or compressed gases? If yes, attach additional details and storage quantities.

Applicants Name: _____

Applicants Signature: _____

Property Owners Signature: _____

Permit Number: _____
Fee: _____ Check Number: _____
Zoning Approval: _____ Date: _____
Zoning Notes: _____

Revised 10/30/2023



DON'T LET A FIRE BE YOUR FAULT!

BUCKINGHAM TOWNSHIP FIRE MARSHAL'S OFFICE FIRE PREVENTION APPLICATION

Business Name:

Business Phone:

Business Address:

Business Mailing Address:

Business Owner:

Business Owner Phone & E-Mail:

Business Owner Address:

Business E-Mail:

PLEASE CHECK EMERGENCY LIGHTING UNITS AND EXITS SIGNS PRIOR TO RETURNING YOUR APPLICATION

A floor plan must be submitted to the Township. Please include or e-mail the floor plan to: jkettler@buckinghampa.org. The floor plan should show utilities and shut off's, hazardous material storage area, exit doors, and stairs.

In order to schedule inspections during business hours please indicate days and times you are open.

Days: M___, T___, W___, T___, F___ Time: _____

Please return this completed form, emergency contact list, and floor plan to the following address:

TO: BUCKINGHAM TOWNSHIP
FIRE MARSHAL'S OFFICE
PO BOX 413
BUCKINGHAM, PA 18912

OFFICE USE ONLY

Fire Prevention Certificate Number:

Change of Occupancy / Fire Prevention Fee \$320.00

Plan your fire exit today!



BUCKINGHAM TOWNSHIP POLICE DEPARTMENT

4613 Hughesian Drive, PO Box 443, Buckingham, PA 18912

Business# (215) 794-8812

Fax# (215) 794-9081

Hours: 7:30am - 4:00pm

EMERGENCY CONTACT LIST

The Buckingham Township Police Department is updating its Emergency Contact List for businesses and addresses in our coverage area. This list is to be used by emergency services personnel during afterhours should an emergency arise. Information is stored confidentially and used only in emergencies. You may want to post a copy of it in a prominent location so that personnel could find it, as well as, a reminder to keep it updated as changes occur.

Business Name: _____

Email: _____

Street Address (Include office, suite number): _____

City: _____ Zip Code: _____

Mailing Address: _____

Business Phone Numbers: _____ Fax Number: _____

Property Owner: _____ Phone Number: _____

Alarm Company & Phone Number: _____

Does your business have Recording Video Surveillance Cameras: Exterior Interior

Is there a Knox Box: Yes ___ No ___

IN CASE OF EMERGENCY, please contact the following in this order.

Name	Title	Home Address	Home/Cell Phone Number
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____