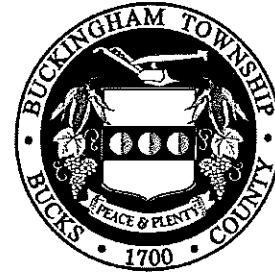


BUCKINGHAM TOWNSHIP

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BOARD OF SUPERVISORS REGULAR BUSINESS

AGENDA

MARCH 25, 2026

Call to Order 7:00 p.m.

1. Public Comment (Maximum 30 minutes)
2. Board's Announcements:
 - **Easter Egg Hunt** at Holicong Park on Saturday, March 28th at 10am. Bunny arrives at 9:30am for pictures, followed at 10:00am with an Egg Hunt. Bring your basket!
 - The Buckingham Township Administrative Office will be closed Friday, April 3, 2026 in observance of the Good Friday holiday.
 - **For the Love of Trees**, April 10, 2026 from 7:00 p.m. to 8:30 p.m. Learn how to care for your trees. Presented by the Buckingham Township Environmental Advisory Commission.
 - **Red Cross Blood Drive**: April 16, 2026, from 2:00 p.m. - 7:00 p.m. in the Buckingham Room of the Buckingham Township building. Call 1-800-REDCROSS to schedule your appointment.
 - **Clean-Up Weekend** is April 18 & 19, 2026. Bring your large items to the Maintenance Garage at 4991 Upper Mountain Road (no hazardous materials). Paper shredding is offered on Saturday morning and Compost is available if you bring your own covered container and shovel.
3. Consideration of approving Payroll dated February 26, 2026 and March 12, 2026 and the Bill List for the meeting of March 25, 2026.
4. Consideration of approving draft Supervisor's Minutes of the February 25, 2026 Work Session and the February 25, 2026 Regular Business Meeting.
5. Consideration of accepting various Departmental Minutes and Advisory Body Minutes.
6. Consideration of approving **Resolution No. 2682**, A Resolution of the Board of Supervisors of Buckingham Township, Bucks County, Pennsylvania Setting the Board of Supervisors Meeting Dates.
7. Consideration of approving **Resolution No. 2683**, Replacing Resolution No. 2679, Establishing a Fee Schedule of Subdivision and Land Development, Zoning, Building and Other Fees.
8. Consideration of accepting the offer of an Extension of the allowable review time under provisions of the PA Municipalities Planning Code to April 8, 2027, for "**Wycombe Vineyards**", Township File SA 2024-03.
9. Consideration of agreeing to the Developer's Request for an Extension of the time to April 10, 2027 within which to complete the Improvements as set forth in the Residential Development Contract covering the "**McKernan Development**", Township File SA 2007-01.

**BOARD OF SUPERVISORS
REGULAR BUSINESS MEETING
MARCH 25, 2026
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10. Consideration of approving the Extension Agreement between Buckingham Township and Comcast of Southeast Pennsylvania, LLC extending the Franchise to December 31, 2031.

11. **ESCROW RELEASES:**

Thomas & Kelly Ann Mallon (TMP 6-18-127) 4899 Mountain Top Road West – Permit #PSW190013 (Stormwater)	Request for Release #2 (FINAL)	\$19,347.88 recommended for release
McKernan Development, Township File SA 2007-01	Request for Release #4	\$181,669.05 recommended for release

12. Additional Business / Manager’s Items:

- Consideration of accepting the Roadmaster’s recommendations for the Highway Materials Joint Bid Award through the Bucks County Consortium.
- Consideration of accepting the Roadmaster’s recommendations for the 2026 Road Improvement Project Bid Award.
- Consideration of approving the request submitted by Keith Fenimore on behalf of Kin Wellness & Support to waive the \$75.00 Temporary Sign Permit Fee set by Resolution No. 2679 to advertise the “Be Kind 5k” to be held on April 11, 2026 at Holicong Park.
- Consideration of approving the Purchase Order to Omega River Farm Services LLC in the amount of \$28,000.00 for Tree Removal at The Ridings Wastewater Spray Site.
- Consideration of approving the Purchase Order to Omega River Farm Services LLC in the amount of \$24,000.00 for Tree Removal at the Fieldstone Wastewater Spray Site.

Buckingham Township Board of Supervisors
Meeting Minutes

The regular meeting of the Buckingham Township Board of Supervisors was held Wednesday, March 25, 2026 in the Township Building, 4613 Hughesian Drive, Buckingham, Pennsylvania.

Present:	Maggie Rash	Chairman
	Jon Forest	Vice-Chairman
	Mike Bateman (via Zoom)	Member
	Dana Cozza	Township Manager
	Daniel Gray	Township Engineer
	Craig Smith, Esquire	Township Solicitor
Not Present:	Luke Rosanova	Bucks County Planning Commission
	Gary Weaver	Township Water/Wastewater Consultant

Mrs. Rash called the regular meeting to order at 7:00 p.m.

PUBLIC COMMENT

Stephanie Weisser, Amberton Way, requested clarification on the process of the Board appointing persons to various township commissions. She noted that two members were appointed to the Environmental Advisory Commission in December without going through the advertising and interview process that the Park and Recreation Commission candidates are currently going through. Mrs. Weisser also asked if more people are interested in joining a commission than can be appointed, can there be a subcommittee, such as a Shade Tree Commission under the auspices of the Environmental Advisory Commission, to keep the community engaged. Mrs. Rash replied that the two members appointed to the Environmental Advisory Commission had been agreed upon by the chair of the committee, and added that going forward, the process should be adhered to regarding advertising and interviewing with the commission and the Board of Supervisors prior to appointments being made.

Barbara Rintala, Carversville Road, asked when a board with term limits expire, do the people automatically get renewed or does that open up spaces for new people? Mrs. Rash explained that typically the township asks them if they would like to renew their term.

Tom Ciacciarelli, Jennifer Court, said the benefit of terms being renewed is that it provides continuity in knowledge and experience. He said terms are often renewed on the Planning Commission and the Zoning Hearing Board and the members can talk historically and with understanding that takes years to accumulate.

Lisa Braud, Dark Hollow Road, said the reason people want to be on the commissions is to give back to the community, to meet with like minded people and to learn from others on the board. She said as a member of the Agricultural Security Area Advisory Commission she is concerned that they have never had a meeting, and she would like to request a meeting to have a space for people to learn the process of land preservation and for farmers to have resources and communication. Mrs. Rash said that the Agricultural and Open Space Preservation Committee meets and reaches

out to persons regarding the land preservation process. Mr. Bateman said that Solebury Township has a farmers group and this may be an opportunity to discuss adding a similar commission.

Barbara Rintala, Carversville Road, requested clarification on the townships procedures for enforcing zoning, such as when someone makes a complaint about another person not being within compliance of zoning, what is the procedure/timeline for feedback and enforcement? She said specifically her example is that the township has acknowledged a zoning violation and has sent several notices apparently with no action. Mr. Smith explained there are two types of notices sent, a township letter trying to work it out, and then a formal letter with the specifics stated in the Municipal Planning Code including the violation must be corrected within 30 days or the person may appeal to the Zoning Hearing Board for variance, or the matter will go to the district justice and the person may get fined up to \$1,000 per day.

BOARD'S ANNOUNCEMENTS

Mrs. Rash announced sadly that Mrs. Ann Sutphin had recently passed away. She said Mrs. Sutphin served on the Buckingham Township Planning Commission from 1998-2011 and was a great community supporter.

Mr. Forest requested a moment to recognize the passing of community member Ryan Rossica after a five year battle with ALS. He said Mr. Rossica served 26 years at Buckingham Elementary school as a teacher and guidance counselor, and that he touched many lives through being a coach, a mentor and by being an amazing guy.

Mrs. Rash made the following announcements:

- **Easter Egg Hunt** at Holicong Park on Saturday, March 28th at 10am. Bunny arrives at 9:30am for pictures, followed at 10:00am with an Egg Hunt. Bring your basket! Mr. Bateman thanked Administrative Assistant MaryJane Atkinson for all of her work in stuffing thousands of easter eggs and urged everyone to show up with their baskets and be sure to thank Ms. Atkinson!
- The Buckingham Township Administrative Office will be closed Friday, April 3, 2026 in observance of the Good Friday holiday.
- **For the Love of Trees**, April 10, 2026 from 7:00 p.m. to 8:30 p.m. Learn how to care for your trees. Presented by the Buckingham Township Environmental Advisory Commission.
- **Red Cross Blood Drive**: April 16, 2026, from 2:00 p.m. - 7:00 p.m. in the Buckingham Room of the Buckingham Township building. Call 1-800-REDCROSS to schedule your appointment.
- **Clean-Up Weekend** is April 18 & 19, 2026. Bring your large items to the Maintenance Garage at 4991 Upper Mountain Road (no hazardous materials). Paper shredding is offered on Saturday morning and Compost is available if you bring your own covered container and shovel.

PAYROLL and BILL LIST

Consideration of approving Payroll dated February 26, 2026 and March 12, 2026 and the Bill List for the meeting of March 25, 2026.

Mrs. Rash made a motion, seconded by Mr. Forest, to approve Payroll dated February 26, 2026 and March 12, 2026 and the Bill List for the meeting of March 25, 2026 in the total amount of \$914,625.55. The motion carried unanimously.

MINUTES

Consideration of approving the draft Supervisor’s Minutes of the February 25, 2026 Work Session and the February 25, 2026 Regular Business Meeting.

Mrs. Rash made a motion, seconded by Mr. Forest, to approve, as most recently presented, the draft Supervisor’s Minutes of the February 25, 2026 Work Session and the February 25, 2026 Regular Business Meeting. The motion carried unanimously.

Consideration of accepting for inclusion in the Township records various Departmental Minutes and Advisory Body Minutes.

Mrs. Rash made a motion, seconded by Mr. Forest, to accept for inclusion in the Township records the various Departmental Minutes and Advisory Body Minutes. The motion carried unanimously.

BUSINESS

Consideration of approving Resolution No. 2682, A Resolution of the Board of Supervisors of Buckingham Township, Bucks County, Pennsylvania Setting the Board of Supervisors Meeting Dates.

Mrs. Rash made a motion, seconded by Mr. Bateman, to approve Resolution No. 2682, A Resolution of the Board of Supervisors of Buckingham Township, Bucks County, Pennsylvania Setting the Board of Supervisors Meeting Dates. The motion carried unanimously.

Consideration of approving Resolution No. 2683, Replacing Resolution No. 2679, Establishing a Fee Schedule of Subdivision and Land Development, Zoning, Building and Other Fees.

Mrs. Rash made a motion, seconded by Mr. Forest, to approve Resolution No. 2683, Replacing Resolution No. 2679, Establishing a Fee Schedule of Subdivision and Land Development, Zoning, Building and Other Fees.

Mrs. Cozza explained the resolution was updated with detailed language to explain the waste surcharge for industrial and commercial wastewater customers.

The motion carried unanimously.

Consideration of accepting the offer of an Extension of the allowable review time under provisions of the PA Municipalities Planning Code to April 8, 2027, for “Wycombe Vineyards”, Township File SA 2024-03.

Mrs. Rash made a motion, seconded by Mr. Forest, to accept the offer of an Extension of the allowable review time under provisions of the PA Municipalities Planning Code to April 8, 2027, for “Wycombe Vineyards”, Township File SA 2024-03. The motion carried unanimously.

Consideration of agreeing to the Developer’s Request for an Extension of the time to April 10, 2027 within which to complete the Improvements as set forth in the Residential Development Contract covering the “McKernan Development”, Township File SA 2007-01.

Mrs. Rash made a motion, seconded by Mr. Forest, to agree to the Developer’s Request for an Extension of the time to April 10, 2027 within which to complete the Improvements as set forth in the Residential Development Contract covering the “McKernan Development”, Township File SA 2007-01. The motion carried unanimously.

Consideration of approving the Extension Agreement between Buckingham Township and Comcast of Southeast Pennsylvania, LLC extending the Franchise to December 31, 2031.

Mrs. Rash made a motion, seconded by Mr. Forest, to approve the Extension Agreement between Buckingham Township and Comcast of Southeast Pennsylvania, LLC extending the Franchise to December 31, 2031. The motion carried unanimously.

Consideration of approving Escrow Release #2 (Final), in the amount of \$19,347.88, for Thomas & Kelly Ann Mallon (TMP 6-18-127) 4899 Mountain Top Road West – Permit #PSW190013 (Stormwater).

Mrs. Rash made a motion, seconded by Mr. Forest, to approve Escrow Release #2 (Final), in the amount of \$19,347.88, for Thomas & Kelly Ann Mallon (TMP 6-18-127) 4899 Mountain Top Road West – Permit #PSW190013 (Stormwater), conditioned on the payment of any outstanding invoices. The motion carried unanimously.

Consideration of approving Escrow Release #4, in the amount of \$181,669.05, for “McKernan Development”, Township File SA 2007-01.

Mrs. Rash made a motion, seconded by Mr. Forest, to approve Escrow Release #4, in the amount of \$181,669.05, for the “McKernan Development”, Township File SA 2007-01.

Mr. Gray explained that Mr. McKernan had requested dedication of this subdivision earlier this month, and that due to the age of the project and the work that has been completed, he recommended the Board approve this escrow release bringing the amount down to the Maintenance Bond amount. Mr. Gray said this would provide the township solicitor time to prepare the dedication resolution for the Board’s consideration during the April business meeting.

Mr. Smith noted that the Residential Development Contract includes the outstanding work to be completed by a future purchaser of the two undeveloped lots.

The motion carried unanimously.

ADDITIONAL BUSINESS / MANAGER'S ITEMS

Consideration of accepting the Roadmaster's recommendations for the Highway Materials Joint Bid Award through the Bucks County Consortium.

Mrs. Rash made a motion, seconded by Mr. Forest, to accept the Roadmaster's recommendations for the Highway Materials Joint Bid Award through the Bucks County Consortium. The motion carried unanimously.

Consideration of accepting the Roadmaster's recommendations for the 2026 Road Improvement Project Bid Award.

Mrs. Rash made a motion, seconded by Mr. Forest, to accept the Roadmaster's recommendations for the 2026 Road Improvement Project Bid Award.

Mrs. Cozza stated the bid was awarded to Harris Blacktopping of Washington Crossing, PA, and included Old Easton Road (Research Way to Landisville Road), Miladies Lane, Milords Lane, Jester Lane, Sir Andrew Circle, Deep Creek Way, Overlook Circle, French Drive and Normandy Court. She explained the alternates were not listed on the bid recommendation, but would be provided for the Board's consideration during their next business meeting.

The motion carried unanimously.

Consideration of approving the request submitted by Keith Fenimore on behalf of Kin Wellness & Support to waive the \$75.00 Temporary Sign Permit Fee set by Resolution No. 2679 to advertise the "Be Kind 5k" to be held on April 11, 2026 at Holicong Park.

Mrs. Rash made a motion, seconded by Mr. Forest, to approve the request submitted by Keith Fenimore on behalf of Kin Wellness & Support to waive the \$75.00 Temporary Sign Permit Fee set by Resolution No. 2679 to advertise the "Be Kind 5k" to be held on April 11, 2026 at Holicong Park. The motion carried unanimously.

Consideration of approving the Purchase Order to Omega River Farm Services LLC in the amount of \$28,000.00 for Tree Removal at The Ridings Wastewater Spray Site.

Mrs. Rash made a motion, seconded by Mr. Forest, to approve the Purchase Order to Omega River Farm Services LLC in the amount of \$28,000.00 for Tree Removal at The Ridings Wastewater Spray Site. The motion carried unanimously.

Consideration of approving the Purchase Order to Omega River Farm Services LLC in the amount of \$24,000.00 for Tree Removal at the Fieldstone Wastewater Spray Site.

Mrs. Rash made a motion, seconded by Mr. Forest, to approve the Purchase Order to Omega River Farm Services LLC in the amount of \$24,000.00 for Tree Removal at the Fieldstone Wastewater Spray Site. The motion carried unanimously.

Mrs. Rash announced the Board would continue the work session and then hold an executive session to discuss personnel, real estate and litigation matters.

Mrs. Rash made a motion, seconded by Mr. Forest, to adjourn the meeting at 8:00 p.m. The motion carried unanimously.

Approved by the Board of Supervisors on the 23rd day of April, 2026.

Buckingham Township Board of Supervisors

Maggie Rash, Chairman

Jon Forest, Vice-Chairman

Mike Bateman

Attest:

Dana S. Cozza, Township Secretary

Minutes respectfully submitted by Lori Wicen.